



# Accreditation Scheme for Personnel Certification Bodies

## **Maintaining high personnel competency**

Launched in August 2013, the Personnel Certification (PC) Accreditation Scheme aims to increase the industry's confidence in personnel certifications, as well as enhance the credibility and competitiveness of certified companies in the global market.

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in Accreditation*



This is carried out through providing third-party assurance of the competency and impartiality of certification bodies (CBs) providing certification to persons.

The international standard used in the accreditation scheme is ISO/IEC 17024 *Conformity assessment -- General requirements for bodies operating certification of persons*.

ISO/IEC 17024 contains principles and requirements for a body certifying persons based on specific requirements, including the development and maintenance of a certification scheme for persons. Key requirements are :

- a) Impartiality
- b) Organisation and Resources
- c) Records and Documentation
- d) Confidentiality and Security
- e) Certification procedure
- f) Management System

The PC accreditation will:

- Provide assurance to employers, industries and the general public on the competence of certified individuals
- Endorse professionals having the necessary skills and knowledge to perform their duties well
- Enable international recognition of professionals that are recognised for their abilities

## Assessment of the competencies of professionals

The PC scheme is applicable to all organisations providing certification of persons. The accreditation process involves an onsite assessment to validate if the CB operating a PC programme is competent and meet the globally accepted benchmark for personnel certification. After the initial award of accreditation, there will be surveillance visits to ensure continual compliance to the SAC accreditation requirements.

The scheme requires Personnel CBs to follow a systematic and impartial approach in the assessment of the competence of professionals such as welders, medical technologists, NDT personnel, financial planners and business consultants.

This accreditation scheme will provide a transparent system for assessment and recognition of competence and qualifications of workers, which is needed to support the workforce development efforts of the public and private sectors.

More details on the PC scheme are available on the website [www.sac-accreditation.gov.sg](http://www.sac-accreditation.gov.sg)