



ACCREDITATION SCHEME FOR  
MANAGEMENT SYSTEMS CERTIFICATION BODIES

**CT 02**  
**SAC CRITERIA FOR CERTIFICATION**  
**BODIES**  
**(Occupational Health and Safety**  
**Management System)**

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## **1 Introduction**

- 1.1 This document specifies the supplementary SAC criteria for certification of Occupational Health and Safety Management System (OHSMS).
- 1.2 This document is to be used with ISO/IEC 17021-1, ISO/IEC TS 17021-10 and applicable IAF mandatory documents.

## **2 Certification Criteria**

- 2.1 CBs shall certify organisations to
  - a. (1) ISO 45001:2018 Occupational health and safety management systems – Requirements with guidance for use or (2) SS 506:Part 1:2009 Occupational safety and health (OSH) management system – Requirements  
  
and/or
  - b. (1) SS 651:2019 Safety and health management system for the chemical industry- Requirements with guidance for use or (2) SS 506:Part 3:2013 Occupational safety and health (OSH) management system – Requirements for the chemical industry
- 2.2 All SS 506:Part 1:2009 certifications shall expire or be withdrawn by 30 September 2021.
- 2.3 All SS 506:Part 3:2013 certifications shall expire or be withdrawn by 31 December 2021.

## **3 Criteria for OHSMS Auditors**

- 3.1 CBs shall appoint qualified auditors to conduct OHSMS audits.
- 3.2 Auditors shall meet the criteria as defined in ISO/IEC TS 17021-10.
- 3.3 SS 651 and SS 506 auditors shall meet the criteria as defined in Annex A in addition to the criteria in para 3.2 of this document.

## **4 Duration of OHSMS Audits**

- 4.1 Auditor days shall be based on IAF MD 5 – IAF Mandatory Document for Determination of audit time of Quality, Environmental, and Occupational Health & Safety Management System.

## **5 Inclusion of ISO 45001 in SS 651 Certificate**

- 5.1 SAC accredited OHSMS certification bodies can indicate the ISO 45001 in the SS 651 certificate. The indication of the ISO 45001 must be on the 2<sup>nd</sup> line as SS 651 is indicated on the 2<sup>nd</sup> line. Alternatively, CB can issue a separate ISO 45001 certificate for the clients.

## Competency Criteria for SS 651 and SS 506 Auditors

Criteria	Auditor	Lead Auditor
Qualification	i) Relevant degree holder <sup>1</sup> ; or ii) Registered WSH Officer	
Working / practical experience in relevant fields	i) Registered WSH Officer: At least 8 years from the date of registration as WSH Officer; or ii) Relevant degree holder: At least 7 years of WSH experience; or iii) Relevant degree holder and Registered WSH Officer: At least 5 years of WSH experience from date of registration as WSH Officer	
Auditor Training	Successfully completed the Graduate Certificate in WSH under the Singapore Workforce Skills Qualifications (WSQ) Framework for WSH Professionals (Level "D") <sup>2</sup>	
Audit Experience	i) At least 5 years of practical experience relevant to the work to be performed by an auditor; or ii) At least 3 years of practical experience relevant to the work to be performed by an auditor, if he is a WSH Officer at the time of application as an auditor.	
	i) Performed a minimum of 4 audits as a qualified auditor within the immediate past 2-year period with a total minimum duration of 10 auditor days on site <sup>3</sup> ; and ii) Attended recognised auditor migration training on ISO 45001 by 30 September 2021	i) Performed a minimum of 4 audits as a qualified auditor within the immediate past 2-year period with a total minimum duration of 10 auditor days on site <sup>3</sup> ; and ii) Performed a minimum of 3 additional audits in the capacity as the lead auditor within a 2-year period with a minimum total duration of 10 auditor days on site; and iii) Attended recognised auditor migration training on ISO 45001
Maintenance of qualification (once every 3 years)	Performed a minimum of 4 audits with a total minimum duration of 10 auditor days on site at the	i) Performed a minimum of 4 audits with a total minimum duration of at least 10 auditor days on site at the end of

<sup>1</sup>A recognized university degree in engineering, physics, chemistry, biochemistry, ergonomics, occupational safety, occupational health or occupational hygiene.

<sup>2</sup>A recognized 5-days MOM 'Workshop for Safety Auditors' will be considered equivalent.

<sup>3</sup> Audits refer to external audits independent of the client. Audit experience for initial accreditation can include SAC accredited certification audits based on SS 506 Part 1 and/or ISO 45001.

Criteria	Auditor	Lead Auditor
	end of immediate past 3-year cycle.	immediate past 3-year cycle; and ii) At least 2 of these audits shall be in the capacity as the lead auditor
	i) Continual Professional Development (CPD) on WSH concepts and development for attending at least 10 hours of structured and 10 hours of non-structured programme per year-such as training, seminar, conference <sup>4</sup> ; or ii) The equivalent CPD as in maintaining the valid WSHO Registration	

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<sup>4</sup>The definition of structured and non-structured programme can be found on MOM website.